

Health and Safety Policy

Health & Safety Statement

Camo Ltd t/a Simply Waste Solutions aims to ensure that all activities carried out on its premises, third party premises or undertaken by its staff (or their agents) are managed in such a manner so as to avoid, reduce, or control, all foreseeable risks to the health & safety of any person(s) who may be affected by such activities to a tolerable level".

General Policy Statement

In furtherance of the above statement and the need to ensure compliance with all relevant health & safety legislation, Camo Ltd t/a Simply Waste Solutions will pay particular attention to the provision of:

- A healthy working environment;
- A safe place in which to work with safe means of access and egress;
- Suitable and sufficient information, instruction, training and supervision to enable all staff to comply with the company Health and Safety policy.
- Safe plant, equipment and systems of work;
- Undertaking to ensure all personnel are issued and correctly wear, at all times, the PPE equipment necessary for the job undertaken;
- Arrangements & training for the safe use, handling, storage and transport of articles, materials and substances, paying particular attention to manual handling;
- Appropriate management procedures and consultative arrangements to monitor and audit compliance with the company Health & Safety Policy;
- Appropriate arrangements to assess and control the risks associated with work activities undertaken at the collection premises or by collection personnel;
- Refresher training will be undertaken at minimum intervals of 18 months, including but not limited to driver assessment, health and safety, manual handling and procedural responsibilities;
- All Health and Safety matters will be displayed on a board, prominently within the buildings with access for all;
- All identifiable COSHH substances will be displayed on the Health and Safety notice board displaying their properties and hazards;

- All staff will be communicated to on all Health and Safety matters verbally and in written i.e. in e-mail or memo format;
- All accidents will be investigated by Management and appropriate recommendations will be communicated, in written form, to all employees that may come into contact with that particular hazard with 3 working days. RIDDOR reportable accidents will be reported to the Health and Safety Executive with the required time frame;
- All machinery will be tested within the required manufacturers suggestions unless statutory obligations enforce testing on a more frequent basis;
- The company will ensure that at least one first aider is available at base at all times;
- Appropriate procurement policies to ensure that only competent contractors and suppliers are engaged by Camo Ltd t/a Simply Waste Solutions
- The company will review this policy every 18 months or when significant legal changes are made that would affect any of the above.

To assist in the implementation of the Health & Safety Policy, not only will appropriate external sources of information be consulted, but that Camo Ltd t/a Simply Waste Solutions will also seek advice from its Health, Safety and Environment Committee and appoint adequate competent personnel to advise on health & safety matters where necessary.

Staff must ensure that they:

- take reasonable care of their own health and safety and that of others who may be affected by their actions or omissions;
- co-operate with the Management of Camo Ltd t/a Simply Waste Solutions on matters of health and safety;
- do not interfere with or misuse any item provided for health, safety or welfare purposes;
- report to management anything that they consider a serious and immediate danger to health and safety and any shortcomings in the company health and safety arrangements.
- Report inadequate PPE;
- Report any dangerous occurrences on customer premises, including but not limited to, low height, ground conditions or unsafe practices;

Risk Assessment

All managers and supervisors must ensure that every work activity to be undertaken has been subjected to a health & safety risk assessment prior to the activity starting. The assessment must be carried out in consultation with those who will undertake the work. A written record of the assessment identifying any significant hazards must be completed and provided to those undertaking the work. The assessment should describe the preventative and protective measures required to avoid, eliminate, reduce or control the risks identified to a tolerable level.

The control measures must be implemented and adequately maintained and records kept of any monitoring or maintenance of equipment undertaken. Records must be kept as long as required by the relevant statutory provision.

Risk assessments must be regularly reviewed or when any significant changes occur either to the process or the requirements for assessment.



James Capel
Managing Director

17th Nov 2009